

ChangeUp Consortium Meeting MINUTES

15th July 2008

ACTION

Present: Jessica Wanamaker [ELCF], Lynn Morris and Andy Strutt [Havering PCT], Heather Ball [CAB], , Anita McDade [Havering Council], Kim Guest, Stephanie Lane and Elisha Fiador [HAVCO]

Apologies: Susan Cullum [ACE]

1. Minutes

The minutes from the previous meeting were agreed as a correct record; with the exception of page one which should have read race and not BME.

2. Consortium Assessment

Copies of the Development Improvement Plan were distributed to Consortium members during the meeting. The following actions were agreed:

- Members to work together on marketing publicity and engage with stakeholders through co-ordination of a diary around capacity building training and support. Stephanie Lane to design format and email document to consortium members for completion of the following information:

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- Area(s) of support and training offered to voluntary and community organisations
- Dates of activities
- Further details of training/support

Consortium members to forward completed Information to Stephanie by 1st September 2008.

**CONSORTIUM
MEMBERS**

- Ensure training information from the East London sub-regional network is forwarded to Consortium members.
- Develop laminated posters for ChangeUp publicity.

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3. Publicity

Publicity documents produced through ChangeUp were distributed to

meeting attendees for discussion. It was decided that the following wording should be considered for the Vision statement:

“To work in partnership to provide support for voluntary and community organisations in Havering”.

Consortium members to email their agreement and/or alternative wording to Stephanie.

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Premises Training booklet - Stephanie to check with Peter Korn concerning the rates on empty properties and opportunities for voluntary and community groups occupying empty buildings regarding rent.

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Copies of the Resource Packs were also distributed to Consortium members for information.

4. Impact Assessment

Lynn Morris reported that there had been a good response from voluntary and community organisations attending the equality and diversity impact assessment and training meetings. It was noted that a meeting to impact assess the COMPACT codes was in the process of being scheduled.

5. NAVCA Quality Award

Kim Guest reported on the NAVCA quality award and that evidence was being gathered around outcomes and the impact of HAVCO activity with groups. Models of good practice around quality awards and national HUB information would be forwarded to local organisations.

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5. Any Other Business

It was noted that the applications for the Modernisation and Improving Reach programmes had not received funding.

Anita McDade reported that a funding application for the BME Forum had been submitted to Awards for All. She also reported that the council had organised events for bringing BME groups together and that there is a need for a dedicated worker to work with the Forum; at present this is provided through a council representative.

Jessica Wannamaker provided an update on the grass roots programme which was being launched at the end of September, beginning of October 2008. The deadline for applications was expected to be at the end of October 2008.

Lynn Morris to distribute invitations to Consortium members for the launch of the PCT Single Equality Scheme event.

LM

Points raised and agreed from this meeting to be forwarded to all Consortium members for feedback.

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6. Dates of future meetings

Suggested future meeting dates to be emailed to Consortium members for agreement.

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