

# havco newsletter

## April 2011



*Working to Support the Community in Havering*





# Our Mission Statement: Havco exists to support, promote and empower the voluntary and community sector in Havering

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**Pass it on.....and  
on....and on....**

**When you have finished reading  
your copy or if you don't have time  
to read it, please pass it on to  
someone else who might find it of  
interest. Or recycle it.**

**Some back issues are available  
from our Reference Library.**

Printers Advert

## Editorial

Well I hope that by the time you read this that there is some light at the end of your tunnel. I have been encouraged in recent days by some success in funding for our Community Accountancy project ACE and some small pots of money to help our Volunteer Centre. It is particularly difficult at the moment to contemplate losing funding just as your services are inundated with users, a situation many of you are familiar with.

The recession has led to many newly unemployed people contacting us to volunteer and some of you will know that 2011 is the European Year of the Volunteer. The Mayor of London has also launched a new fund to enable small organisations to attract and utilise volunteers so there are some encouraging signs there.

Havco have been working with the local authority to develop a new web portal which will be launched in the next few weeks, we hope to provide access to resources for those wanting to start up a new group or project, those running projects or people wanting to join a group. The technical side of this has challenged our team as we compile the content and the way the site is to be negotiated. I am keen to hear your feedback in order that we can develop the site in the coming months so that you can find sources of help.

Although this work is not in any way political we are linking it to the Prime Minister's Big Society theme as this seems to be being used around the community to describe what people are doing. This portal will also link back to local voluntary and community groups who are listed in our directory. Groups will continue to be responsible for their own website content and keeping their information up to date but we hope that more people who want to find their services will be able to do so through this portal.

For more information or if you would like to develop your own website contact our team here and we will do what we can to help you.

Kim Guest

Chief Executive, HAVCO

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### Thinking of sending us an article to include in our next edition?

Articles should be a MAXIMUM of 400 words. Wherever possible, please submit articles on disc or by email. Hand written or typed submissions will be considered, but need more work for us to use them. Feel free to also send your organisation's logo or a relevant photograph (space/quality will determine if we are able to use it) and please add your contact details to the bottom of the article.

We will endeavour to use your item, without making any alterations. However, it may be necessary to edit, reduce or omit your article due to space constraints or if we feel it is not in keeping with our policies and aims.

Please ensure that articles are submitted by the deadline.

Deadlines for our next Newsletter are:

June 2011 Edition

Friday 20th May 2011

Email : michael.dunlop@havco.org.uk or Post: Michael Dunlop, Information Manager, at the usual Havco address

**DISCLAIMER:** This newsletter is produced by HAVCO a registered charity and a company limited by guarantee. HAVCO is committed to providing help and assistance to voluntary and community organisations in the London Borough of Havering. Inclusion of articles in this newsletter does not imply endorsement by HAVCO, nor does HAVCO accept any liability for error or omission.

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## Requiring charitable trusts to pay out 5% of assets would be 'bonkers' says DSC

The leading provider of information about charitable trusts and foundations in the UK has argued that introducing a requirement that trusts distribute 5% of the value of their assets annually would be unworkable and undesirable.

Responding to the Government's *Giving* green paper consultation, which asked for views on how to improve charitable giving in Britain, DSC's Head of Policy Jay Kennedy said:

'Hundreds if not thousands of trusts and foundations engage in both operational and grantmaking activity to meet their charitable objectives. A 5% payout rule based on the asset value could mean trusts might have to dispose of assets that are serving charitable objectives in other ways, just to meet the requirement.'

For example, a trust set up to help older or disabled people might use its property to house and support them, and also run a small grants programme worth far less than 5% of the total value of the trust's assets.

Kennedy went on to say: 'A 5% payout rule could conceivably lead to the trust having to sell off the property where the older and disabled people live, to fund an increased grants budget. That would be completely and utterly bonkers.'

'There are plenty of other problems with this idea. The fact that the Charity Commission's budget has been so severely cut by the Government means it's hard to see how such a rule could even be properly implemented or regulated.'

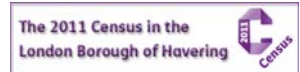
DSC's comprehensive response to the *Giving* green paper includes a more in-depth critique of the 5% payout idea, plus views on company giving to charity and government grantmaking practice. It includes five recommendations for government and five for the voluntary sector to improve giving.

Visit: [www.dsc.org.uk/givinggreenpaper](http://www.dsc.org.uk/givinggreenpaper) or [www.cabinetoffice.gov.uk/resource-library/giving-green-](http://www.cabinetoffice.gov.uk/resource-library/giving-green-)

## 2011 Census

The 2011 Census took place on Sunday 27th March, but it's not too late to return any outstanding forms. The data gathered from the Census is vitally important as it is used to determine things such as how much Governmental grants/funds and benefits are allocated to the Borough. For more information visit:

[www.census.gov.uk](http://www.census.gov.uk)



## Charities should form consortia to win contracts, says Jonathan Lewis



**Chief Executive of Social Investment Business says sector needs its own version of private outsourcing company Capita**

Charities should organise themselves into consortia if they want to compete with the private sector in delivering public services on a large scale, according to Jonathan Lewis, chief executive of Social Investment Business (pictured).

Speaking at a conference called *Funding the Future* in London, Lewis told delegates there was a lot of scope for charities to win contracts.

But he said the fragmented nature of the sector and a lack of social investment funds were two of the main reasons why they delivered only 3 per cent of public services.

He said that if charities came together to deliver these services, they would be more likely to be taken seriously by banks and secure funding from them.

Lewis said the sector needed its own version of Capita, a huge outsourcing company that runs a range of public services. He said this could help to organise the sector better and pass any profits made from contracts back to the charities delivering them.

"If we all work together, we have the potential to deliver services that we haven't been able to as a sector to this date," he said.

## London mayor Boris Johnson unveils £4m volunteering fund for the capital



**The Team London fund will give voluntary sector grants of up to £10,000 to increase volunteer numbers**

The Mayor of London, Boris Johnson (pictured), has announced a new £4m grant fund to encourage volunteering in the capital.

The fund, called Team London, will give grants worth up to £10,000 to voluntary sector organisations that want to increase the number of volunteers they use.

The cash will also support uniformed youth clubs, including girl guide and scout groups, so that they can recruit more volunteers, and it will fund a new Mayor's Mentors programme that will train volunteers to mentor young people.

The three-year fund is made up of a £2m donation from the Reuben Foundation - a charitable foundation set up in 2002 by the property developers David and Simon Reuben - and £2m from the Greater London Authority.

A statement from the GLA said Mayor Johnson would seek additional funds from the private sector and charitable foundations. The body will start looking for partners to deliver the fund in the next month.

In a statement, Mayor Johnson said: "London has a rich history of volunteering and civic responsibility, and I am continually humbled by some of the amazing, generous work Londoners do to make it a better place for us all.

Team London is about what we can achieve when we act together. I want to see the village put back into the city and for every precious hour that Londoners spend, volunteering achieving the greatest possible impact".

For more information visit:

[www.london.gov.uk/teamlondon](http://www.london.gov.uk/teamlondon)

## Proposal to tax volunteer expenses would be 'an administrative nightmare'

**Charity Tax Group says recommendation from the Office of Tax Simplification would cause major problems for charities that pay expenses to volunteers**

A recommendation to abolish a threshold below which expenses and benefits are tax-free, would be "an administrative nightmare" for charities with large numbers of volunteers, according to the Charity Tax Group.

The Office of Tax Simplification said the threshold should be removed in its recommendations, which were published last week after a thorough review of tax reliefs.

Under the existing rules, anyone earning less than £8,500 does not have to pay tax on these benefits.

The CTG said the removal of the limit would be "of considerable concern" because it would mean that any benefit paid to volunteers was potentially taxable.

This would cause major problems for some charities that pay expenses to thousands of volunteers.

## Volunteering falls for fifth consecutive year

The proportion of people who volunteer has fallen every year since 2005, according to the latest *Citizens Survey* published by the Communities and Local Government department.

The survey found that 38 per cent of respondents had volunteered formally – defined as unpaid help through groups and organisations – at least once in the 12 months before the interview. The figure was 44 per cent in 2005 and has fallen steadily since then.

In the poll of 10,000 adults in England and Wales, 24 per cent of respondents said they had volunteered formally at least once a month between April and September 2010. The figure was 29 per cent in 2005.

## Havering's Polling Stations Review

A review of its polling districts, places and stations is being undertaken by the London Borough of Havering. The review is to assess the suitability of the polling stations within each electoral area, with specific reference to accessibility issues. The proposal documents can be inspected at Age Concern's HOPWA House premises. They can also be viewed at any Havering library or at the Election Services Office in the Town Hall during office hours. They are also available to view online at:

**[www.havering.gov.uk/index.aspx?articleid=12173](http://www.havering.gov.uk/index.aspx?articleid=12173)**

Electors in the Borough are invited to make comments on these proposals or to offer alternative suggestions in writing to the Election Services Office at the address below by no later than Tuesday, 12 April 2011.

All representations received will be considered and made available for public inspection and also published on the website at the conclusion of the review.

The outcome of the review will be reported to the Governance Committee. If agreed, the proposals will be put before the Council in time to enable the Electoral Registration Officer to make any alterations necessary to the polling districts for the revised register published on 1 December 2011.

Please send comments to:

The Election Services Office, Town Hall, Main Road, Romford RM1 3BD

Or email **[elections@havering.gov.uk](mailto:elections@havering.gov.uk)**

## Are you Registered for the Voting Referendum?

**A national referendum on the voting system for the UK Parliament is proposed for 5 May 2011.**

You can only vote in this or any other election if your name is on the register of electors for your area. To be on the register you must have filled in an electoral registration form; paying Council Tax, for example, does not mean you are registered to vote.

The referendum will ask the public whether the system for electing MPs to the UK Parliament should change from the current system, which is First Past the Post, to the Alternative Vote. In the present system, the candidate who has the most votes is elected. Under the alternative vote system, voters rank candidates in their constituency in order of preference. Anyone getting more than 50% in the first round is elected, otherwise the candidate with the fewest votes is eliminated and their backers' second choices allocated to those remaining. This process continues until a winner emerges.

These plans are outlined in the Parliamentary Voting System and Constituencies Bill, which at the time of writing has not been passed by Parliament. More information will be available if the bill is approved.

If you would like to check if you are registered, or apply for a postal or proxy vote if you cannot attend a polling station when the referendum is being held, please contact the Election Services department on 01708 432444/5 or **[elections@havering.gov.uk](mailto:elections@havering.gov.uk)**



**Havering**  
LONDON BOROUGH

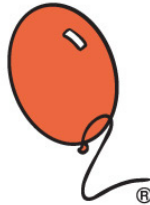
*HAVCO—Working to Support the Community in Havering*

# BREATHE EASY HAVERING

British Lung Foundation Support Group.  
A Local Support Group for People with a Lung condition.

Meets on the last Monday of each month.  
St Andrew's Church Hall, Hornchurch  
1.30pm - 3.30pm.

For further information  
please contact  
Elaine Goddard 01708 509127



# breath**easy**

BRITISH LUNG FOUNDATION SUPPORT NETWORK



**"21st Century Youth" Charity  
Have a Go" Community Sports Day**  
Registered Charity 1120385  
Helping the Youth of Today have a Life Tomorrow

**Saturday 7th May 2011**  
Raphael Park, Romford  
10.00am - 3.00pm  
Grand Opening @ 10.00am

Try your hand at  
**Throwing – Sprinting – Jumping**  
For Free with  
**QuadKids**  
For 8-13 year olds  
9.30am-12 noon  
Organised by Essex Athletics Network  
**PRE-REGISTRATION IS ESSENTIAL**  
Contact Jean Tiemey on 01 708 341547

**Athletic Introduction**  
For 14-17 year olds  
Registration from 9.30am - last registration 2.00pm  
Organised by Fatima Whitbread with the help of  
Havering Mayesbrook Athletic Club  
and involving former Olympians  
**Fatima Whitbread-John Herbert-Mike Macfarlane-  
Anthony Jarrett-Dalton Grant- Jim Rosenthal**

**Question & Answer Session FOR ALL with the Olympians at 12.00pm**  
Parental Consent needed to participate  
To complete form prior to event download at [www.visithavering.org/pdf](http://www.visithavering.org/pdf)  
Wear appropriate clothing and trainers

Other Activities  
Inflatable Sports Zone organised by LBH Sports Development team  
Tennis Activities organised by Raphael Park Tennis Club  
Disability Sports in conjunction with Panathlon  
Plus Much More...

**Including Free "21st Century Youth" 5K Family Fun Run**  
Further details call 01 708 431742 – For Pre-registration forms [www.visithavering.org/5k](http://www.visithavering.org/5k)

Followed by a Fundraising Charity Evening  
**Fun Money Casino, Auction & Raffle**  
Dine with an Array of Former Olympians  
**Fatima Whitbread-Colin Jackson-Geoff Capes-Iwan Thomas  
David Warren-Steve Backley-Chris Akabusi-Mike Macfarlane  
John Herbert-Jim Rosenthal**  
At Harefield Manor Hotel- 33 Main Road, Gidea Park

Email enquiries@visithavering.org or Telephone Paul/Tracey 01708 751901  
For up to date information visit [www.visithavering.org/7thMay](http://www.visithavering.org/7thMay)

**HAVERING**  



## Havering's Children's Workforce E-learning Induction

### Do you work with Children, Young People and Families?

The e-learning induction is **FREE** and available to everyone working with children, young people and their families either through paid employment or voluntary work.

The e-learning induction is aimed at all members of the children's workforce delivering services and activities across health, education, early years, sports and culture, youth support and social, family and community support.

- Modules currently available:
- Information Sharing
  - Integrated working
  - Common Assessment Framework
  - The Lead Professional
  - The Team Around the Child
  - Equality and Diversity
  - The Data Protection Act 1998
  - Safeguarding and promoting the welfare of children and young people.

The Induction is hosted by Havering e-learning zone, all members of the London Borough of Havering will have a log in.

If you are from a partner agency and would like to access the induction programme you will need to apply for a login, please contact:

**Siobhan.duffy@havering.gov.uk or 01708 433576**  
[www.havering.gov.uk/childrensworkforce](http://www.havering.gov.uk/childrensworkforce)



# The Common Assessment Framework

by Ann Baughen



For those members working with children and young people, the Common Assessment Framework (CAF) may be a familiar working tool. For the rest of us the following is a brief outline of what it means and how to find out more about it.

The CAF is a key part of delivering focussed frontline services designed around the needs of children and young people. It should be used by practitioners delivering services to children and young people in the borough (as well as the rest of England) as a standardised approach to assessing a child's needs at the earliest possible stage. Working with families, together with other agencies ensures those needs are met.

## **What is the CAF For?**

It's about building the right support for children and young people, where there are some concerns over their well-being. It is also a way of working designed to record those concerns and to get the best possible clarity of the situation. This will then help to build an effective support for the child or young person. Tools to help start this process include:

- A pre-assessment checklist
- An Assessment form and
- Templates for other necessary documents



When concerns arise, one practitioner will take the lead role at each stage and there is plenty of guidance to be found on the Local Authority website at [www.haverling.gov.uk](http://www.haverling.gov.uk). The child or young person is always at the centre of the CAF whilst efforts are being made to establish what the concerns are. The system is an holistic way of building a team of practitioners and family members around the child in order to deliver the service that will meet the need.

## **When Can the CAF Help and Who Can Use It?**

This system is NOT appropriate to use when there are child protection concerns as in that case the All London Child Protection Procedures would be followed.\* The CAF is however, suitable for use with children with additional needs.

Most practitioners could act as a 'lead professional' and use the pre-assessment checklist. In order to do this effectively and efficiently, it is necessary to take part in a short training session offered by the Local Authority when guidance will be given on all stages of the process. Training materials include process flowcharts to guide you with links at every stage to relevant guidance and sources of support.

This training programme is becoming embedded across the borough and the roles of the lead professional and assessor are now well developed.

To find out more about this training, contact Alexandra Jaffe on 01708 433228 email [Alexandra.Jaffe@haverling.gov.uk](mailto:Alexandra.Jaffe@haverling.gov.uk)



## The Common Assessment Framework (contd)

### Online Guidance

Following on from initial training, there is a substantial amount of guidance available online including:

- Pre notes to use before undertaking an assessment
- Online, word or paper methods of producing the final assessment document
- A model for a Team Around the Child (TAC) meeting including guidance on roles during the meeting
- Clear templates for recording TAC notes
- Letter templates

The Local Authority provides support to people undertaking this role, this currently being the CAF Manager and Officer, who are available to advise an assessor or lead professional as needed.

If you are working in the children and/or young people's field at the moment and want to know more about the CAF training available please contact me at Havco – Tel:01708 742881 or Email: [ann.baughen@havco.org.uk](mailto:ann.baughen@havco.org.uk)

\*If your organisation does not have a copy of the London Child Protection Procedures, please let Ann Baughen know.



**Song Recital with Visual Presentation**

Ian Pirie (Baritone)  
Paul McDowell (piano)

Friday April 15th, at 8.00 pm,  
at Trinity United Reformed Church,  
Station Rd, Upminster.

A recital of songs about nature  
by a wide range of composers -  
e.g. Beethoven, Schumann, Fauré,  
Roger Quilter and Frank Bridge.

Free Admission.  
*Donations Welcome, in support of local environmental organisations.*  
Refreshments provided.

All welcome - further details from Ian or Jill on 01708 641718.

## Vetting & Barring Scheme (VBS) Update Criminal Records Regime Review

by Ann Baughen



Members may be aware that the Deputy Prime Minister, Nick Clegg has recently (February 2011) unveiled a scaled back employment vetting scheme calling it 'a fundamental reform of criminal records checks.

In the past, people who wished to work or volunteer with children or vulnerable adults would have had to undergo a process before starting work, whereby they would have information held on them assessed. If they were assessed to pose a risk of harm to vulnerable groups, then they would be barred from working or volunteering with these groups.

This concept of checking the suitability of those working with vulnerable people was not new, barring schemes have been in use since 1926. However, there was a perception that the VBS went too far and it would have shifted the responsibility for ensuring safe recruitment too much away from the employer and towards the state. Many thought the VBS while well intentioned, was a disproportionate response to the risk posed by a small minority of people who wished to commit harm to vulnerable people and in June 2010 Ministers announced that the planned implementation of the VBS was to be halted, pending a thorough review. This review has now taken place and its recommendations include:

- A state body should continue to provide a barring function to help employers/volunteering-using organisations protect those at risk from people who seek to do them harm.
- The CRB and Independent Safeguarding Authority (ISA) should be merged.
- The new barring regime should cover only those who may have regular or close contact with vulnerable people and should continue to apply to both paid and unpaid roles.
- Automatic barring should apply for those serious offences which provide a clear and direct indication of risk.
- Criminal records disclosures should continue to be available to employers and voluntary bodies but should become portable.
- The costs of the criminal records disclosure should be self-financing.

The full VBS review report can be downloaded by visiting:

[www.homeoffice.gov.uk/crime/vetting-barring-scheme](http://www.homeoffice.gov.uk/crime/vetting-barring-scheme)

It is expected that the primary legislation for the changes will be in place by early 2012 and changes will be introduced as soon as is practical after that.

At the same time as the VBS review, a separate review of the broader criminal records regime was undertaken and recommendations ensuing from it include:



- the eligibility for CRB checks be scaled back
- CRB checks to be portable between jobs and activities
- CRB certificates to be only issued directly to the individual
- The introduction of measures to improve the disclosure of police information

The Terms of Reference along with the full criminal records regime report can be downloaded by visiting:  
[www.crb.homeoffice.gov.uk](http://www.crb.homeoffice.gov.uk)

As you can see changes are 'in the wind' but legislation has to be put in place before processes can change and HAVCO will keep members updated through the newsletter.

Source: Independent Safeguarding Authority



# Havering Community Empowerment Project

By Val Liddiard

Update on Havco's work to support local people to engage with the Active Citizenship and Big Society policies of Government. February's newsletter introduced Havco's CLLP work and this month we are concentrating on promoting the emerging Community Empowerment Network started by the initial group of volunteers.

On Thursday 3<sup>rd</sup> March, an action planning workshop took place at the Salvation Army for Network Volunteers to gain an understanding of the demographic profile and needs of people living and working in Havering. The group learned how the council works in partnership with the community and other agencies to set priorities for improving the health, social and economic well-being of the population. The Havering Strategic Partnership has agreed a Living Ambition vision to: "Provide our residents with the highest possible quality of life" and has 5 core goals that will help to achieve this. The 5 goals are:

1. Environment: to ensure a clean, safe and green borough
2. Learning: to achieve excellence in education and learning
3. Towns and Communities: to provide opportunities for all through economic, social and cultural activity
4. Individuals: to value and enhance the life of every individual
5. Value: to deliver high quality customer satisfaction and a stable council tax

Ten people from across the borough attended the workshop and made a commitment to sharing their learning and getting more people involved with their local community.

A total of fifty people have registered an interest in the Havering Community Empowerment Project and want to know more about how they can help to get things moving in their local neighbourhoods.

The next step for the Havco is to support the Network's volunteers in building up their knowledge and links to services, facilities, organisations and activities in their locality and to promote Active Citizenship as a way to increase that sense of belonging and community spirit that many people desire.

Membership of Havering Community Empowerment Project (HCEP) is open to individuals and organisations who want to be connected to others in their street, neighbourhood and borough of Havering. Individually people can be effective – collectively they can be outstanding.

If you want to join or receive more information about the HCEP or making The Living Ambition for Havering a reality, Contact:

Val Liddiard

CLLP Project Manager

01708 742881

[val.liddiard@havco.org.uk](mailto:val.liddiard@havco.org.uk)





# Volunteering Good Practice Booklet

## Now Available

### Providing great management for volunteers is a challenge

“When I started, the only volunteers were our board members and advisory council. Everyone knew we needed volunteers in other parts of our organisation, but it was hard for people to commit the time to designing jobs and the programme. It really helped when our leadership emphasised that the development of a volunteer programme was a priority”.- This was a recent quote from a volunteer-using organisation in the borough

The Volunteering Good Practice Booklet is extremely helpful for anyone looking to work with and manage volunteers. It is also a useful tool for managers to use in the development of good practices.

Areas covered include:

- Valuing the role of volunteers and making volunteers feel they belong
- Defining expectations
- Volunteer management
- Equality and Diversity
- Induction and training
- Support and supervision
- Safe volunteering environment
- Recognising volunteer contributions
- Resolving difficulties

There is also a resources section with useful contacts for further information and advice.

Many of the suggestions and recommendations that are included in the booklet have been tried and tested in real situations. There is no one-size-fits-all-solution to any problem, but you will be able to use the links and contacts given to help make your management practices more effective and efficient.

**For your copy please contact Stephanie Lane at Havco,**

telephone: **01708 742881**

email: **stephanie.lane@havco.org.uk**

or download a copy from

**[www.havco.org.uk/volunteering/volcentre](http://www.havco.org.uk/volunteering/volcentre)**

Date	Event	Location
<b>#Wednesday 4th May</b> 12.15pm to 2.15pm	<b>Voluntary Sector Lunch</b>	St. Andrew's Church Hall Hornchurch
<b>^Tuesday 24th May</b> 9.30am to 2pm	<b>Voluntary Sector Conference &amp; Compact AGM</b>	The Salvation Army, Romford
<b>*Tuesday 31st May</b> 10am to 2.30pm	<b>Budgeting Workshop Using the Full Cost Recovery</b>	Community House, Romford
<b>* Wednesday 1st June &amp; Thursday 2nd June</b> 10am to 2.30pm	<b>QuickBooks Workshop (Two-Day Workshop)</b>	Community House, Romford

^For more details on this event and/or to book your place, contact Michael Dunlop on:

Tel: 01708 742881 or Email: [michael.dunlop@havco.org.uk](mailto:michael.dunlop@havco.org.uk)

# - For more details on these events and/or to book your place, contact Sharon Leeson on:

Tel: 01708 742881 or Email: [sharon.leeson@havco.org.uk](mailto:sharon.leeson@havco.org.uk)

\* - For more details on these training events and/or to book your place, contact Richard Mico on:

Tel: 01708 735214 or Email: [richard.mico@acecas.org.uk](mailto:richard.mico@acecas.org.uk)

## Voluntary Sector Lunch

St. Andrew's Church Hall, Hornchurch,

Wed 4<sup>th</sup> May

12.15pm to 2.15pm

Speakers to be confirmed

To book your place or for more information contact Sharon Leeson on Tel: 01708 742881

or Email: [sharon.leeson@havco.org.uk](mailto:sharon.leeson@havco.org.uk)



**havco**

**Volunteer Centre**  
Havering

## Volunteer Managers & Coordinators Forum

Wed 4th May

10.00am to 12.00 noon

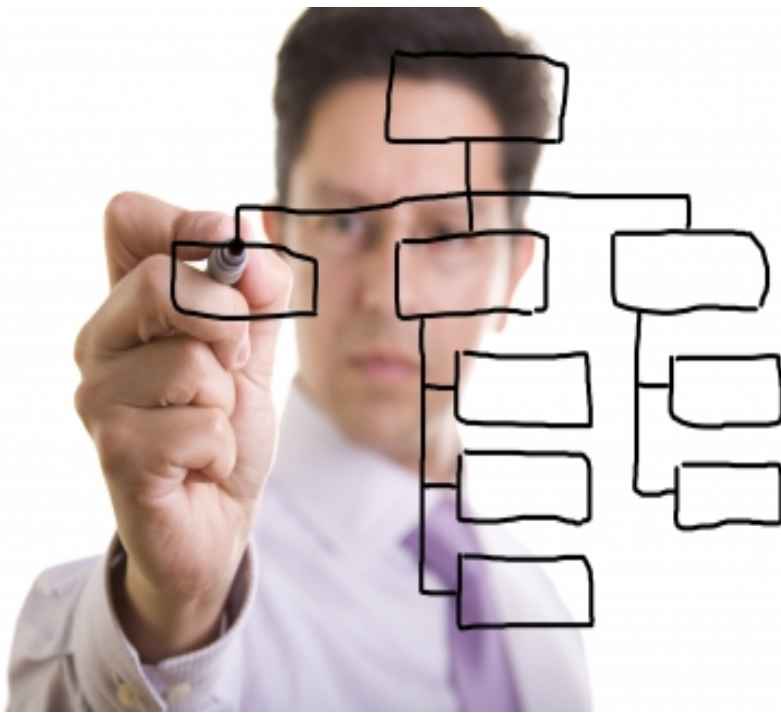
Venue and Speakers to be confirmed

To find out more or book your place

contact Sharon Leeson on Tel: 01708 742881

or Email: [sharon.leeson@havco.org.uk](mailto:sharon.leeson@havco.org.uk)

*HAVCO—Working to Support the Community in Havering*



## 2003 Training at Community House Romford

Do you need to plan and  
keep track of your  
projects?

Do you need to see 'who  
does what and when'?

MS Project 2003 can do all this for you!

**Monday 11<sup>th</sup> April & Tuesday 12<sup>th</sup> April 2011**

**10am – 3.30pm**

**2-day course**

**promotional rate £60 per person/per day**

### **Course Covers**

**Resource sheets and pools**

**Dealing with changes**

**Reports**

**Tracking projects**

**Multiple projects**

**Gantt charts**

Full course content available upon booking or enquiry

### **Contact:**

Annette D'Souza at [atconsultancy@hotmail.co.uk](mailto:atconsultancy@hotmail.co.uk)

## 16 | Funding

This section contains a mixture of funding opportunities for your information:

If you know of a funding opportunity that I haven't included or there is a particular area of funding that you think is missing and would like me to investigate then let me know.

Tel: 01708 742881

or Email: [michael.dunlop@havco.org.uk](mailto:michael.dunlop@havco.org.uk)

### Barclays Community Sport Award



**Funding available:**

There is a monthly award of £1000, and an end-of-season prize of a further £5000.

**Application deadline:** monthly.

A new monthly award to recognise the outstanding achievements of individuals and groups that use sport to benefit communities across the UK. Each award winner will receive £1000 for their group or organisation, a limited edition trophy and will be entered into the end of season award to win a further £5000. Nominations can be made for any individual, group of individuals or not-for-profit organisation.

[www.barclayscommunitysportsaward.com/](http://www.barclayscommunitysportsaward.com/)

### Nationwide Foundation Small Grants Programme



**Funding available:** Up to £5000.

**Application deadline:** any time.

For charities that support groups from deprived areas. Priorities currently include: to support older people who face financial exclusion in order to help them achieve improved quality of life; to support survivors of domestic abuse to build their financial capability in order to help them live independently and achieve improved quality of life; to support survivors of domestic abuse to live independently and achieve improved quality of life; to support older people with their housing needs.

[www.nationwidefoundation.org.uk/smallgrants.asp](http://www.nationwidefoundation.org.uk/smallgrants.asp)

### The Mark Leonard Trust

**Funding available:** not specified.

**Application deadline:** any time.

Not for profit organisations and organisations with a charitable purpose can apply for funding through the Mark Leonard Trust. The Mark Leonard Trust is one of the Sainsbury Family Charitable Trusts and focuses on environmental education in the UK. In particular the Trust seeks to support projects that focus on: finding practical ways of involving children and young adults; sustainable agriculture and bio-diversity; sustainable transport, energy efficiency and renewable energy; and youth work that supports the rehabilitation of young people involved in anti-social or criminal activities.

[www.sfct.org.uk/mark\\_leonard.html](http://www.sfct.org.uk/mark_leonard.html)



The Sainsbury Family Charitable Trusts



### Greggs Foundation Grants

**Funding available:** up to £2,000.

**Application deadline:** any time.

Local not-for-profit organisations can apply for grants through the Greggs Foundation regional grants programme. The regional grants programme is administered by committees of volunteers from Greggs shops, bakeries and offices, which are based in England, Scotland and Wales. They use their knowledge of the local area to make small grants to local organisations, in particular those that make a difference to people in need in the heart of Greggs' local communities. The Greggs Foundation prioritises local organisations that help people in need in their local area.

[www.greggsfoundation.org.uk/](http://www.greggsfoundation.org.uk/)

### Co-operative Community Fund

The co-operative membership

**Funding available:** £100 to £2000

Community groups can apply for grants for projects which carry out positive work in the community and which address a community issue; provide a good long-term benefit to the community; support co-operative values and principles and which is ideally be innovative in its approach.

[www.co-operative.coop/communityfund](http://www.co-operative.coop/communityfund)

## O2 Programme for Young People

**Funding available:** £300, with opportunity to apply for further £2500.



**Application deadline:** any time.

The O2 programme supports projects by young people (13 - 25) that have a positive impact upon their community. The new programme Think Big will offer young people grants as well as training, support and mentoring from a number of youth charities. These include the National Youth Agency and UK Youth. Examples of projects that could be supported could include fighting knife crime, starting local youth groups, teaching skills to other young people or renovating community spaces. Eligible projects should be run by young people for young people.

[www.o2thinkbig.co.uk](http://www.o2thinkbig.co.uk)

## Comic Relief Grants

**Funding available:** On average, between £25000 and £40000

**Application deadline:** Not specified  
Comic Relief provides both capital and revenue and can pay for up to 100% of project costs but they encourage applicants to get some of their funding from other sources. Grants are available to not-for-profit organisations such as: constituted voluntary and community groups, charities, social enterprises, co-operatives, faith organisations and community interest companies

[www.comicrelief.com/apply-for-a-grant](http://www.comicrelief.com/apply-for-a-grant)



## UnLtd Sport Relief Awards

**Funding available:** Up to £10000.

**Application deadline:** Applications can be submitted at any time.

UnLtd Sport Relief provides awards to young people who want to use sport or the arts to address a social problem or conflict within their community.

[www.unltd.org.uk/](http://www.unltd.org.uk/)



## Tudor Trust

**Funding available:** There is no maximum or minimum grant amount.

**Application deadline:** No deadline. The Tudor Trust supports people and organisations working to achieve lasting change in their communities.

[www.tudortrust.org.uk](http://www.tudortrust.org.uk)



## Tesco Community Grants

**Funding available:** £500 to £4,000

**Application deadlines:** Children's education and welfare grants – 31 January and 30 June or Elderly people and children with disability grants – 31 March and 30 September.

Grants to fund practical benefits, such as equipment and resources for projects that directly benefit children, the elderly and adults and children with disabilities, living in the local communities around Tesco stores in the UK. Visit:

<http://cr2010.tescopl.com/communities/tesco-charity-trust.aspx>



## Henry Smith Charity

**Funding available:** Small grants - £500 to £20000; Main grants – Over £20000.

**Application deadline:** Not specified. Trustee meetings take place in March, June, September and December. Grant funding to organisations in the United Kingdom, with priority given to work with groups experiencing social and/or economic disadvantage and work that tackles problems in areas of high deprivation

[www.henrysmithcharity.org.uk](http://www.henrysmithcharity.org.uk)



## Giving World Online

Giving World Online a charity set up to offer a simple solution for companies with surplus goods to dispose of. Companies register with Giving World Online and then publicise their goods to charities and community groups who can then access the items free of charge.

Only charities and community groups registered with Giving World Online will have access.

A national campaign is being launched which is expected to increase awareness.

To register to be able to access any goods.

[www.givingworldonline.com](http://www.givingworldonline.com)

## Forest Recycling Project

Forest Recycling Project, is a not-for-profit community organisation which delivers a number of waste prevention and re-use initiatives across North and East London. These include the Community RePaint East London scheme which diverts reusable paint and redistributes it at low cost to community groups and individuals for decoration of homes and community spaces, and for use in creative, community and environmental projects.

Forest Recycling Project  
2c Bakers Avenue, Walthamstow E17 9AW  
Telephone: 020 8539 3856/9076  
email: [paint@frponline.org.uk](mailto:paint@frponline.org.uk)  
or visit: [www.frponline.org.uk](http://www.frponline.org.uk)

## Free legal advice for community groups

LawWorks is a charity which aims to provide free legal help to individuals and community groups who cannot afford to pay for it and who are unable to access legal aid.

The organisation also sends out free monthly newsletters by email. The March issue covers employment issues - including CRB checks - as well as information on dealing with government bodies, charity law, and finance and tax. To see the archive of newsletters, sign up to receive them regularly or for more information about LawWorks ring them on 020 7092 3940.

<http://www.lawworks.org.uk/>

## From Rights to Action: Using International rights and mechanisms on violence against women in the UK

*From Rights to Action* provides a practical introduction to the international human rights law, policy and mechanisms relevant to combating violence against women and how they relate to law and practice in the United Kingdom.

Too often, international human rights laws and the mechanisms to enforce them are presented in an overly legalistic way. This handbook seeks to demystify the law around human rights and empower organisations working to promote women's rights to apply human rights in their work and influence law, policy and practice on violence against women.

*From Rights to Action* is a vital resource for non-governmental organisations (NGOs), such as women's organisations, working to support women affected by violence in the UK.

This publication is part of the Rights of Women Toolkit.

Download your copy of From Rights to Action

[http://www.rightsofwomen.org.uk/pdfs/From\\_Rights\\_to\\_Action.pdf](http://www.rightsofwomen.org.uk/pdfs/From_Rights_to_Action.pdf)

Rights of Women have a limited number of printed copies available for distribution which will be allocated on a first come, first served basis. To order a printed copy, please send your name, job title and organisation's contact details to [info@row.org.uk](mailto:info@row.org.uk).

## Employment advice for people with learning difficulties

Disability Law Service has produced a video and an easy words and pictures guide to Rights at Work for people with learning disabilities.

The video and guide are available as under:

Guide [www.dls.org.uk/ple/easy.html](http://www.dls.org.uk/ple/easy.html)

Video [www.dls.org.uk/ple/](http://www.dls.org.uk/ple/)

## Newsletter Advertising / Articles / Flyers

To place an article in our Newsletter see the bottom of page 3 for details.

We will endeavour to fit all requested inclusion in unedited where space allows, but we reserve the right to edit to fit to the available space.

To include a flyer in our Newsletter would incur the following charges;

A5—£60

A4—£80

A3—£100

Anything larger will be quoted upon request (this presumes that you will supply the flyer and does not include any printing costs which are priced below)

We reserve the right to decline to include articles/flyers etc that we deem not representative of the core values of Havco and its members.

## High Quality Printing Charges

A4 Colour or Black & White—20p per side/copy

A3 Colour or Black & White—£1 per side/copy

A2 Colour or Black & White—£7 (single side only)

## Photocopying (Black & White only)

A4—8p per side/copy

A3—15p per side/copy

Prices are for standard white 80gsm paper, higher quality, coloured, glossy or heavier papers may incur an additional charge.

(NB A2 posters are printed on Semi-Matte 250gsm paper)

## Laminating

A4—25p per item

A3—35p per item

## CD/CD-Rom/DVD Burning & Printing

CD-Rom/CD —£1.50 each disc

DVD —£2.00 each disc

## CRB Checks

Last year the Home Office called a halt to proposed arrangements to introduce ISA (Independent Safeguarding Authority) registration for people working in specified roles with children/young people and vulnerable adults.

The decision was taken to keep the process as it was ie enhanced CRB checks being carried out where appropriate and the Vetting & Barring process remaining the same as it was before the end-of June deadline.

Please be aware that Havco will continue to offer this service to members and it still remains FREE to volunteers. The registration fee for the service will be £20 per organisation to members, for which we will check 5 volunteers free of charge. (This charge reflects administration, postage and staff costs incurred to carry out the service).

It is important that people are aware of the documentation they need to bring with them to be checked. We now have to see *proof* of National Insurance numbers if they are used as a means of identification. If you need reminding of the suggested documentation, please ring either Kerryann Walsh or Krystal Warren for a list.

Tel 01708 742881

or email: [crb@havco.org.uk](mailto:crb@havco.org.uk) or

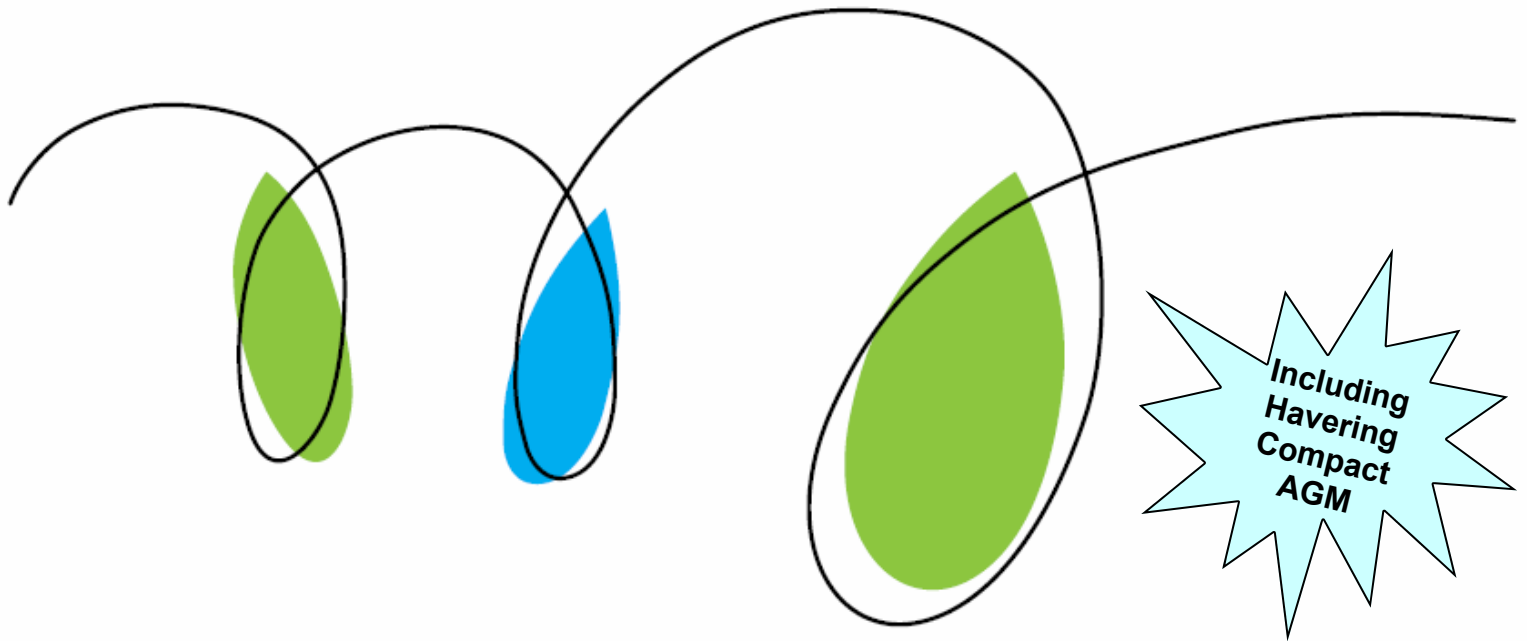
## Resource Library

We have a resource library available for Havco members containing various relevant publications and periodicals, including information on; Funding, Management, Volunteering, ICT, Health & Social Care, Data Protection, etc

The library is free for members to use but best to call first as the room also doubles as the Meeting Room and it may be occupied.



This years theme:  
**Havering and The Big Society**



**Voluntary & Community Sector | Conference 2011**

**Tuesday 24th May 2011**

(Registration from 9am)

9.30am to 2pm

**Salvation Army**

High Street, Romford

RM1 1JJ

For more information or to book your place contact Michael Dunlop at Havco on  
Tel: 01708 742881 or Email: [michael.dunlop@havco.org.uk](mailto:michael.dunlop@havco.org.uk)



**Havering**  
LONDON BOROUGH

**havco**

